

## Mobility Programmes in Spain



Work Experiences and Vocational Education projects within the Erasmus+

## Why Malaga?

- ≈ Malaga is the one of the wealthiest cities in Spain
- ≈ Malaga Airport is one of busiest airport in Spain
- ≈ Very popular events: the Holy week celebration, the August Malaga Fair and the Malaga Film Festival
- ≈ Genius in the air: Picasso was born here!
- ≈ Close to other beautiful cities as Granada, Sevilla, Cadiz and Nerja
- ≈ More than 160km of coastline with many blue flag beaches
- ≈ Wonderful weather with an average temperature of 18° C
- ≈ Taxis? Donkey taxis, one of Malaga's main attractions

≈ Malaga is the city of passion: it's not a coincidence that Flamenco was born here

≈ Vibrant Nightlife



## Who we are

**Tribeka** is a Spanish company that receives students from all over Europe and organises for them work placements in different vocational areas and learning outcomes assessment following the European Credit Transfer System for Vocational Education and Training (ECVET) procedure.

Our **mission** is to provide quality training experiences in order to increase beneficiaries' career prospects and personal prosperity.

Our team of professionals successfully combines the interests of the beneficiaries and those of the host companies.

Furthermore, receiving groups from all over Europe makes our agency in Malaga a good choice for cultural and vocational exchange.



## Services

### ≈ Organisation of Work Placements

We provide Work Placements according to the trainees' CVs, their previous professional experience and their language skills. We provide definition of Memorandum of Understanding and learning agreement, assessment of learning outcomes and training counselling following the ECVET procedure.

### ≈ Organisation of Professional Visits and Seminars

We organise Professional Visits and Seminars for teachers, trainers and people employed in the training environment.

### ≈ Welfare, Tutoring and Follow Up

We welcome all our participants by providing them with a Welcome KIT on arrival, organizing a Welcome Meeting and City Tour on the first day and we guarantee 24/7 personal and professional support, thanks to our specialised staff. We organise first day introductions to work placement companies and fortnightly monitoring meetings with participants, to ensure that the whole experience is continually monitoring and assessed. The whole experience is assessed through special tools: Participant Handbook, Company Handbook and Skills Portfolio.

We also provide Europass Mobility Certification and Final Reporting concerning the whole experience.

### ≈ Spanish Language Course

Language courses are taught by native speaker teachers specialised in teaching Spanish as a Foreign Language. The teaching method is based on communication. Students actively exercise the four fundamental functions of the language: listening, speaking, reading and writing. Particular attention, however, is given to conversation, to develop an increasing capacity to express himself and communicate in Spanish from the beginning of the course.

### ≈ Accommodation

Participants are usually accommodated in fully equipped and comfortable flats shared with other beneficiaries. Participants can be also accommodated in hotels (usually for short stay programmes).



### ≈ **Maintenance/Pocket Money**

Participants accommodated on a self-catering basis receive weekly pocket money to cover food costs. Participants staying in hotels are provided with full board accommodation (3 meals / day).

### ≈ **Transfer to/from Airport**

We organise the transfer by private bus or taxi at the participants arrival and departure.

### ≈ **Local Transport**

We provide participants with a weekly or monthly transport pass.



### ≈ **Cultural Activities**

We organise a wide range of visits to the most important cities and monuments in the area

### ≈ **Certificates**

At the end of the programme, Tribeka issues both a language course and a work placement certificate. Also a certificate signed by the hosting company is given to the participants. If the project requires us to follow the ECVET procedure, we provide all the documents requested for the assessment and Europass Mobility Certificate.

### ≈ **Europass**

Tribeka cooperates actively with the sending organisation in issuing the Europass Certificate.

### ≈ **Final Report**

At the end of the programme, we prepare a final report containing information about the project (work placement companies, professional visits, evaluations, pictures, etc...) for the sending organisation.

## List of fields in which we can organise programmes

- ≈ Administration and secretarial
- ≈ Advertising
- ≈ Agriculture, Gardening, Horticulture
- ≈ Architecture
- ≈ Arts
- ≈ Automotive industry
- ≈ Beauty, Aesthetics, Hairdressing
- ≈ Biology
- ≈ Building construction
- ≈ Chemical, Laboratory
- ≈ Crafts
- ≈ Culture
- ≈ Education
- ≈ Electricity
- ≈ Electronics
- ≈ Engineering
- ≈ Environment
- ≈ Food and Beverage industry
- ≈ Graphic industry, Publishing
- ≈ Health, Nursing
- ≈ IT, Computer science
- ≈ Jewellery
- ≈ Marketing
- ≈ Mechanics
- ≈ Media, Communication
- ≈ Plumbing, Hydraulics
- ≈ Socio cultural animation
- ≈ Sports and Leisure
- ≈ Telecommunications
- ≈ Textiles industry
- ≈ Theatre, Dance, Music
- ≈ Tourism, Hospitality and Catering
- ≈ Trade, Commerce, International commerce
- ≈ Transports, Logistics
- ≈ Travel agency, Tour operator
- ≈ Veterinary, Animal breeding
- ≈ Volunteering, Social care
- ≈ Woodwork





### **Tribeka Training Lab**

**Plaza de la Constitución, 3  
29005 Málaga  
Spain**

tel: 0034 951936051  
info@tribeka.es  
www.tribeka.es



### **Agency Staff**

**Agency Manager**  
**Maria Antonietta Parrella**  
parrella@tribeka.es

### **International Relations Department**

**Urszula Drejak**  
drejak@tribeka.es

**Aysenur Gulen**  
turkey@tribeka.es

**Stiliana Todorova**  
todorova@tribeka.es

### **Work Placements and Training Officer**

**Giulia Scavone**  
scavone@tribeka.es

**Groups Coordinator**  
**Rebeca Gutierrez Arance**  
gutierrez@tribeka.es

**Barbara Noris**  
noris@tribeka.es